

## WARRINGAH BOWLING CLUB

### CONSTITUTION (as at 14<sup>th</sup> November, 2011)

- 1) (a) The Club will be known as Warringah Bowling Club (hereinafter called “the Men’s Club”).
- (b) The colours of the Club shall be dark blue, light blue, white and yellow (or gold).

#### 2. OBJECTS:

- (a). to play and promote the game of bowls;
- (b). to engender by association a fraternal feeling amongst bowlers and to preserve and promote the traditions of the game; and
- (c). To conform at all times with the requirements of the laws of the game as adopted from time to time by The Royal New South Wales Bowling Association (or any successor body) and with the Memorandum and Articles of Association of the Warringah Bowling Club Limited (hereinafter called “the Registered Club”).

#### 3. MEMBERSHIP:

The membership of the Men’s Club shall comprise all male bowling members, Associate Bowling Members, Junior Members and Life Members of the Registered Club who shall without further consent be deemed to be Members of the Men’s Club in the same classes.

#### 4. FEES:

The Management Committee shall fix annual fees and subscriptions (if any) which shall be in addition to any moneys payable to the Registered Club.

#### 5. FINANCIAL YEAR:

- (a). The Men’s Club financial year shall coincide with the financial year of the Registered Club.
- (b). All fees are due and payable in advance by 1 July each year.

#### 6. MANAGEMENT COMMITTEE/OFFICE BEARERS:

- (a) The management and administration of the Men’s Club shall vest in Management Committee which shall consist of the Office Bearers as set out below:
  - I. President
  - II. Secretary / Treasurer
  - III. Bowls Secretary / Coordinator
  - IV. Chairman of Selectors

V. Zone 9 Delegate / Committeemen

N.B Vice President to be elected from the above

- (b) At every Annual General Meeting of the Men's Club the Office Bearers shall retire from office but if nominated shall be eligible for re – election.
- (c) Only Bowling and Life Members of the Men's Club shall be entitled to stand for office and to vote at any meetings of the Men's Club.

7. SELECTORS:

- (a) The selectors shall consist of the Chairman of Selectors and two additional selectors all of whom shall be Bowling Members of the Men's Club.
- (b) The additional selectors shall be elected in the same manner and at the same as the Office Bearers.

8. ELECTIONS:

The election of Office Bearers and additional selectors shall be in accordance with the Articles of Association of the Registered Club relating to election of the Board subject however to clause 6 © hereof.

9. ANNUAL GENERAL MEETINGS, OTHER GENERAL MEETINGS AND COMMITTEE MEETINGS:

- (a) The Annual General Meeting of the Men's Club shall be held immediately following the conclusion of the Annual General Meeting of the Registered Club.
- (b) The Annual General Meeting, any other General Meetings and meetings of the Management Committee shall be convened and held in accordance with the Articles of Association of the Registered Club relating to Annual General Meetings, General Meetings or meetings of the Board respectively, subject however to clause 6 (c) hereof and except that:
  - I. References to the "Secretary" shall be read as references to the "Secretary/Treasurer";
  - II. References to the "Board" shall be read as references to the "Management Committee";
  - III. References to the "Chairperson" shall be read as references to "President" and references to the "Deputy Chairperson" shall read as references to a "Vice President";
  - IV. References to "Directors" shall be read as references to "Office Bearers";
  - V. The quorum of the "Management Committee" shall be five (3); and
  - VI. The quorum for an Annual General Meeting or General Meeting shall be twenty (20) members.

#### 10. CASUAL VACANCIES:

The management Committee may at any time appoint a Bowling Member of the Men's Club to fill a casual vacancy in respect of the Management Committee or the additional selectors to fill a vacant position arising from insufficient nominations being received to fill that position and the member so appointed shall hold office until the next Annual General Meeting.

#### 11. DUTIES OF BOWLS SECURITY:

- (a) In conjunction with the Selectors (and Match Committee Chairman):
  - I. Assist in arrangement of competition and pennant matches;
  - II. Assist in arrangement of social games of bowls and the selection of players thereof;
  - III. Post on Notice Board all teams selections, fixtures and notices, and
  - IV. Furnish match results to media and or recorders.

#### 12. DUTIES OF SECRETARY / TREASURER:

- I. Receive all moneys and pay all accounts after due and proper authorization.
- II. Maintain proper books of account and submit detailed statements to the Management Committee as required and to the Annual General Meeting.
- III. Supply such information, details and statements as may be required by the Board of the Registered Club from time to time.
- IV. Issue all notices and keep minutes of meetings.
- V. Receive and dispatch correspondence and submit such reports as may be required.

#### 13. DUTIES OF SELECTORS:

- I. Select teams for pennant trails and matches and any other competitive fixtures where the Men's Club is to be represented as a Club.
- II. Select Saturday social bowls teams.

#### 14. SUB COMMITTEE

- (a) At its first or any meeting after the election the management committee may elect any sub-committees as it sees fit from time to time.
- (b) Other subcommittee may be elected as required.
- (c) Duties of all sub committees shall be set out in the Regulations.

#### 15. DELEGATES:

The Management Committee shall appoint delegates to the Northern Suburbs District Bowling Association and any other body to which the Men's Club is entitled representation. Delegates shall present a concise report of meetings attended to each Management Committee meeting.

#### 16. FUNDS:

- I. The funds of the Men's Club are at all times regarded as the property of the Registered Club.
- II. The Men's Club may open an account with a bank.
- III. The account of the Men's Club may be operated by any two of the President, Secretary / Treasurer and Vice Presidents and Registered Club Secretary.

#### 17. REGULATIONS

The Management Committee shall have the power to make, alter or repeal any such Regulations (including Regulations relating to conditions of play) as are necessary to manage the affairs of the Men's Club

#### 18. DRESS:

The manner of dress for play shall comply strictly with requirements of The Royal New South Wales Bowling Association.

#### 19. ALTERATIONS TO CONSTITUTION:

No alteration shall be made to this Constitution except by resolution passed by a majority of not less than 75 % of the members of the Men's Club for the time being entitled to vote as may be present at the Annual General Meeting or General Meeting of the Men's Club of which resolution not less than twenty one (21) days notice specifying the intention to propose such resolution has been duly given.